

JONATHAN SAXON

SKILLS & ABILITIES

INSTRUCTIONAL DESIGN

- Design relevant and engaging lessons for in-person and online instruction.
- Maintain ADA compliance, and ensure diversity and inclusion across all learning platforms.
- Create, edit, caption, and upload instructional videos.
- Proficient with ADDIE and 7-step lesson plan models.

LEARNING & DEVELOPMENT

- Develop, deploy, and evaluate training programs.
- Compile and analyze data for measurement of quality, performance, and impact.
- Plan and manage schedules, enrollments, training spaces, and audiovisual needs.
- Manage and update Learning Management Systems.

FACILITATION

- Deliver in-person, as well as synchronous and asynchronous e-learning programs.
- Track progress of clients and provide useful oral and written feedback.
- Provide motivation, support and customized coaching focused on individual client needs.
- Present training workshops, individualized training sessions, and onboarding leadership.

EMPLOYMENT HISTORY

Instructor, Learning Manager - *Antelope Valley College*: 02/2013 - Present

Writer & Copy Editor - *Tape Op Magazine*: 2007 - Present

Outreach & Instructional Designer - *LA Valley College, Tutoring Center*: 02/2015 - 03/2020

Instructor - *Los Angeles Valley College*: 08/2012 - 1/2015

Research Assistant - *Getty Research Institute*: 10/2010 - 05/2011

Teacher - *Los Angeles Unified School District*: 03/2000 - 08/2010

CERTIFICATIONS

Online Teaching (5-Week Course) - *Antelope Valley College*, 2021

Online Teaching (6-Week Course) - *El Camino College*, 2019

Pedagogy (1-Week Course) - *Smithsonian Institute*, June 2014

California Multiple Subject Teaching Credential, 2000

MANAGEMENT SYSTEMS & APPLICATIONS

Content & Project Management: Canvas, Blackboard, Etudes, Umbraco, Wordpress, Asana

Applications: MS 365, Mac OS X, TechSmith-Knowmia, Canva, Reaper, Pro Tools

EDUCATION

MA History with Distinction, *California State University, Los Angeles*

BA History with Distinction, *California State University, Northridge*